

EDUCARE (TES Develop) COURSES

Orbital Education

2021/22 update – with effect from August 2021

All staff in Orbital schools have access to a suite of EduCare courses via TES Develop. These courses are updated, and new courses added, on a periodic basis. Staff should refresh their knowledge through repeating courses every two or three years.

- Some courses are 'Required for all staff'. These must be refreshed every two years in line with the cycle indicated below.
 - Child Protection/Safeguarding
 - All staff must complete 'Child Protection Basics for International Schools' as part of the annual induction/preparation activities, or upon joining during the year.
 - On an alternating years basis, all staff must complete the 'Child Protection for International Schools' or 'Safeguarding Young People in International Schools' course during Term 1.
- Some further courses are required for staff in specific roles. These must be refreshed every two or three years.
- Other courses are 'Recommended', either for all or specific staff, for staff to complete if they wish or have a particular area of interest or need.

Local administrators should include IT (to set up accounts) and Designated Safeguarding Leads (to monitor completion). Completion of required courses is reported on the Principal's Monthly Report, and accounts will be checked for compliance by the Regional Heads of Schools.

- Note: August 2021
 - *In light of the changes in KCSIE 2021, the Raising Awareness of Peer-on-Peer Abuse course has become compulsory for all staff.*

Required for all staff

Course Title	Required by	Renewal	Cycle
Child Protection Basics for International Schools	all staff	every year	start of year
Child Protection for International Schools	all staff	every 2 years	Yr.1
Health & Safety for International Schools	all staff	every 2 years	Yr.1
Fire Safety for International Schools	all staff	every 2 years	Yr.1
Mental Wellbeing for Children & Young People	all staff	every 2 years	Yr.1
Safeguarding Young People for International Schools	all staff	every 2 years	Yr.2
Raising Awareness of Peer-on-Peer Abuse	all staff	every 2 years	Yr.2
Preventing Bullying for International Schools	all staff	every 2 years	Yr.2
Staying Safe Online for International Schools	all staff	every 2 years	Yr.2
First Aid Essentials for International Schools	all staff	every 2 years	Yr.2

Required for specified staff

Course Title	Required by	Renewal
Child Protection Advanced	Principals, Designated Safeguarding Leads + Deputies	every 2 years
A Guide to International Data Protection: Education	all admin staff, academic staff managing student data	every 2 years
Administration of Medication in Schools	Medical staff, designated First Aiders, Reception staff	every 3 years
Concussion Awareness	all staff teaching/supervising sports/physical activities	every 2 years
Food Hygiene & Safety	H&S Officer, canteen manager	every 2 years
How to be an Effective Fire Warden or Fire Marshal	H&S Officer, designated fire marshals	every 3 years
Promoting SEND Inclusion for International Schools	SENCo and Learning Support staff, SLT	every 3 years
Safer Recruitment for International Schools	all academic + admin staff involved in recruitment	every 2 years
The SEND Code of Practice	SENCo and Learning Support staff	every 3 years
Staff Wellbeing for International Schools	SLT, counsellors	every 2 years

Recommended for staff

Course Title	Recommended for	Renewal
Adverse Childhood Experiences (ACES)	all staff	every 3 years
Child Exploitation for International Schools	all staff	every 3 years
Child Neglect for International Schools	all staff	every 3 years
Child Protection in Sport & Active Leisure	PE staff and sports coaches	every 3 years
Child Protection Refresher	all staff	every 3 years
Dealing with Bereavement and Loss	all staff	every 3 years
Domestic Abuse: Children & Young People	all staff	every 3 years
Equality & Diversity	all staff	every 2 years
Female Genital Mutilation Awareness	all staff	every 3 years
Moving & Handling	all staff	every 3 years
Overcoming Loneliness	all staff	every 3 years
Raising Awareness of Honour Based Abuse and Forced Marriage	all staff	every 3 years
Raising Awareness of Trafficking and Modern Slavery	all staff	every 3 years
Reflective Safeguarding Practice for International Schools	all staff	every 3 years
Sexual Violence & Harassment between Children & Young People	all staff	every 3 years
The Prevent Duty	all staff	every 3 years
Understanding Anxiety for International Schools	all staff	every 3 years
Understanding Low Mood & Depression for International Schools	all staff	every 3 years
Understanding Self-Harm for International Schools	all staff	every 3 years

Use of Reasonable Force in Schools	all staff	every 3 years
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